

## LEAP: Brinsworth Academy

### Careers Education, Information, Advice and Guidance (CEIAG) Policy including policy on education and training provider access (Sept 2023 onwards)

#### Introduction

This policy statement sets out the academy's overall policy for careers education and guidance as well as arrangements for managing the access of providers to students at the academy for the purpose of giving them information about the provider's education or training offer. This complies with the academy's legal obligations under Sections 42B and 45A of the Education Act 1997

*This policy is an extension of the Trust Careers Policy.*

Our careers programme is designed to meet the needs of students and be appropriate to students' stages of career learning, planning and development as we recognize that high quality careers education and guidance is critical to young peoples' futures. We aim to motivate students to make positive choices as well as give them the knowledge and skills needed to make successful transitions to the next stage of their educational journey as they prepare for the workplace. We aim to equip all students to have the confidence to compete in the labour market; we recognize that some students will need greater support than others to make these successful transitions. We use the Gatsby Benchmarks to develop our provision.

We are committed to ensuring there is an opportunity for a range of education and training providers to access students for the purpose of informing them about approved technical education qualifications and apprenticeships. We are fully aware of the responsibility to set students on the path that will secure the best outcome which will enable them to progress in education and work and give employers the highly skilled people they need. That means acting impartially, in line with the statutory duty, and not showing bias towards any route, be that academic or technical.

The **Careers Enterprise Company** provides external support to the academy, as does **our Business Enterprise Adviser**, Adam Bradley, Corrosion Resistant materials (CRM).

Careers units are taught in every year group, supported by wider year group activities and higher education activities to further enrich the programme across the academy.



#### Entitlement

We fully support the statutory requirement for students to have direct access to other providers of further education training, technical training and apprenticeships. All students are entitled to careers education and guidance opportunities which are student centred and impartial.

All students in years 8-13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

This means that our programme includes mandatory encounters as well as other careers activities:

- two encounters for students during the ‘first key phase’ (year 8 to 9)
- two encounters for students during the ‘second key phase’ (year 10 to 11).
- For students in the ‘third key phase’ (year 12 to 13), particularly those that have not yet decided on their next steps, there are two more provider encounters available during this period, which are optional for students to attend.

These provider encounters will be scheduled during the main school hours and the provider will be given a reasonable amount of time to, as a minimum:

- share information about both the provider and the approved technical education qualification and apprenticeships that the provider offers
- explain what career routes those options could lead to
- provide insights into what it might be like to learn or train with that provider (including the opportunity to meet staff and students from the provider)
- answer questions from students.

Meaningful online engagement is also an option, and we are open to providers that are able to provide live online engagement with our students where it fits with our curriculum pattern.

To support the curriculum, from Year 7 onwards, we have incorporated a number of employer/employee engagement opportunities into our programme. We also have a variety of parent/student information evenings prior to option choices, some career event opportunities and higher education experiences. Students can also have individual interviews with our careers adviser and SLT mentors.

Throughout our programme we use student voice to help frame our work. We have invested in Unifrog: a careers platform to support students to develop not only their research skills, but to enable them to have a record over time of their careers based experiences and to support the development of their employability skills. Year 10 students are offered the opportunity to participate in work experience to build experience of the work place.

### Previous providers

Since September 2021, the following providers from the local area have supported a variety of careers activities with our students:

Employers and training providers	Further Education providers and other technical/vocational training providers	Higher Education providers
Corrosion Resistant Materials (CRM) NHS Balfour Beatty DWP	RNN – Rotherham/Dearne Valley College Barnsley College Doncaster College Harrison College	Sheffield Hallam University ( Univ for you and degree apprenticeships sessions) Sheffield University University College Rotherham

<p>Airmaster NOVA RUFC MTL RAF Royal Navy Engie GTA JCP Engage AMETEK Land Fluxed Beauty Training Group RMBC Yorkshire Information Point Victoria Home Care CQ Strategic Marketing EDLounge Mears Pricecheck Rush House Burrows, Toyota SUFC Gripple ROC MOTT MACDONALD RLB Barrett Homes Oxley and Coward solicitors Irwin Mitchell Solicitors</p>	<p>Sheffield College TRC  AMRC Lifeskills Morthyng training Oracle The Source Academy Northern Horse Racing College White Rose Beauty Price Waterhouse Coopers – Flying Start degree programme and degree apprenticeships.  ASK – apprenticeship activities</p>	<p>Huddersfield University Lincoln University University of Warwick Homerton College – University of Cambridge  HEPP activities</p>
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### Destinations of our students

We believe that our careers programme supports students to make effective choices throughout their school journey and post 16/18 pathways. Our NEETS figures, over time, indicate a strong progression into education, training or employment.

#### Figures for 2020-21:

Post 16 progression: 98.3% in learning/training (Rotherham 94.9%.) NEET 0.9% (Rotherham 2.7%)

Post 18 progression: 77% Higher Education, 9% apprenticeships, 9% employment.

#### Figures for 2021-22:

Post 16 progression: 95.3% in learning/training (Rotherham 92.6%). NEET 1.6% (Rotherham 3.8%)

Post 18 progression: 83% Higher Education (includes 5 Gap year and starting HE Sept 2023), 1% apprenticeships, 7% employment, 2% return to education.

Our Year 11 students move to range of providers in the local area after school as initial figures for 2023 indicate below:

Participating post 16 education & training	BA	98
	6th form College	41
	FE	97
	full time training	3
	Apprenticeship	13
	Employment with training	1
	Employment No training	0
Not in education or training (NEET)	Not settled (active in labour market)	5
	Not settled (not active in labour market)	1
	Current activity not established	1
	TOTAL	260 (+1 in Y11 = 261 tracking cohort)

### Equality and Diversity

Access to other providers is available and promoted to allow all students to access information about other providers of further education and apprenticeships. We are committed to encouraging all students to make decisions about their future based on impartial information.

### Management of provider access requests

A number of events, integrated into the academy careers programme, will offer providers of approved technical educational qualifications and apprenticeships, an opportunity to come into the academy to speak to students and/or their parents/carers. The events are usually arranged well in advance, so it is essential that providers contact us early in the academic year to be involved in our planning.

Access to students and/or parents will be granted on the understanding that information and guidance offered by providers is related to technical courses and apprenticeship opportunities. Providers will, of course, be expected to meet the school's safeguarding requirements.

Providers are welcome to provide relevant brochures and other printed material specifically related to technical courses and apprenticeships; these will be made available to students in Careers section of the school Library.

### **Procedure**

A provider of approved technical educational qualifications and apprenticeships wishing to request access to speak with students, should contact:

**SLT oversight for Careers:** Mrs A Birch [abirch@bri.leap-mat.org.uk](mailto:abirch@bri.leap-mat.org.uk)

Tel: 01709 828383

**Opportunities for access 2023-24**

Jan 2023 onwards	Autumn Term	Spring Term	Summer Term
Year 7	<b>Assembly from local employer</b>	Assembly from local employer	
Year 8	<b>Assembly from local employer</b>	Flyme event  <b>RNN provider activity</b>  <b>KS4 Options assembly</b> and event (with subject taster lessons)	
Year 9	<b>Assembly from local employer</b>	<b>ASK Apprenticeship presentation</b>	<b>Speed Networking event with local employers/providers</b>
Year 10	<b>Assembly from local employer/provider</b>	Assembly from local employer /provider  Experience of the workplace  <b>Post 16 workshop led by Sheffield College: vocational /technical routes as well as apprenticeship courses</b>	
Year 11	<b>KS4/5 Careers event, including a variety of HE and FE providers as well as apprenticeship providers</b>  Meetings with careers adviser.  Post 16 applications	Variety of Apprenticeship workshops (ASK. Toyota, AMRC)  <b>Post 16 Interviews</b>	<i>No encounters – legislation requires encounters to take place by 28 February if in Y11</i>  Meetings with careers adviser.
Year 12	KS4/5 Careers event, including a variety of HE and FE	Assemblies from local employers  <b>Degree apprenticeships – SHU</b>	SHU – personal statements

	providers as well as apprenticeship providers  Homerton College – Cambridge	<b>Is Uni for you? – SHU</b>  UCR – courses on offer	<b>UCAS convention at Sheffield Arena</b>  Online/on-demand work experience
Year 13	KS4/5 Careers event, including a variety of HE and FE providers as well as apprenticeship providers	<b>SHU – student finance, degree apprenticeships</b>  <b>University of Sheffield – study skills, resilience</b>  University College Rotherham – Focus degree apprenticeships	<i>No encounters – legislation requires encounters to take place by 28 February if in Y13</i>

**Bold = mandatory events**

**Premises and facilities**

The school will make the main hall or classrooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Resource Centre, which is managed by the school librarian. The Resource Centre is available to all students at lunch and break times.

**Complaints:** Any complaints with regards to provider access can be raised following the school complaints procedure or directly with The Careers & Enterprise Company via [provideraccess@careersandenterprise.co.uk](mailto:provideraccess@careersandenterprise.co.uk)

Next Review: September 2024



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CAREERS HUB

THE CAREERS &  
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